

**2<sup>nd</sup> December 2009**

Dear Sir/Madam

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE  
GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON,  
BRATTON ROAD, WESTBURY ON MONDAY, 7<sup>th</sup> DECEMBER 2009 AT 7.00 PM.**

Yours faithfully

**Town Clerk**

**Public Forum**

Register between 6.50 pm – 7.00 pm  
Maximum input per person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 3. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 5<sup>th</sup> October 2009.
- 4. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

**Members Matters Arising:**

- 5. CHAIRMAN'S MATTERS FOR REPORT.**
- 6. WESTBURY CCTV WORKING GROUP.** To consider the following recommendation:

That provision for replacing Westbury Town Council's analogue recording equipment by a new high speed digital recorder be funded as follows:

CCTV Ear Marked Reserves	£4,176.00
2009/2010 CCTV capital budget	£1,000.00
2009/2010 capital project budget	<u>£2,500.00</u>
Total	£7,676.00

Further, to install new camera at West End/Station Road/Haynes Road junction a bid for £10,00.00 be made at the Draft Budget item on 07.12.2009, or to utilise Wiltshire Police Force's mobile camera as an interim.

7. **ELECTIONS.** Update on cost of parish/town council by-elections and general elections.
8. **DRAFT BUDGET 2010-2011.** To review the draft Budget proposals for 2010-2011, and recommend a final Budget and Precept for consideration and adoption at the Town Council Meeting on the 4<sup>th</sup> January 2010. Mr D Kemp, DCK Beavers Ltd, to present. (See attached draft budget and letter from Mr M Pearce in support of grant request for the Westbury Area Music Festival.)
9. **WESTBURY COMMUNITY YOUTH PROJECT.** To consider Town Council support for this project. (See attached letter from Mr S Davies.)
10. **CLERK'S CORRESPONDENCE:**  
**Wiltshire Council – Town and Parish Newsletter.** (See attached.)
11. **REPORTS FROM WORKING PARTY CHAIRMEN/REPRESENTATIVES.**
  - a. **Christmas Lights.**
  - b. **Westbury Community Safety Group.**
  - c. **West Wilts Show.**
12. **ACCOUNTS:**
  - a. **Month Statement.** (Previously circulated with HP&D Agenda.)
  - b. **List of Payments.**