

29th July 2009

Dear Sir/Madam

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE
GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON,
BRATTON ROAD, WESTBURY ON MONDAY, 3rd AUGUST 2009 AT 7.00 PM.**

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 3. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 1st June 2009.
- 4. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**
Members Matters Arising:
- 5. CHAIRMAN'S MATTERS FOR REPORT.**
- 6. CITIZENS ADVICE BUREAU.** Cllr Mrs S Ezra to report.
- 7. ALCOHOL EXCLUSION ZONE.** To explore the possibility of making certain areas of Westbury alcohol exclusion zones. Cllr Mrs S Ezra.
- 8. TO CONSIDER ENDORSING THE FAIRTRADE PROPOSAL FOR WESTBURY (see attached), AND TO CONSIDER THE FOLLOWING SUGGESTED MOTION AND RESOLUTION:**

“Why: Westbury Town Council, as an important consumer and opinion leader, should research, develop, and support a strategy to facilitate the promotion and purchase of foods with the FAIRTRADE Mark in pursuit of sustainable development and to give marginalised producers a fair deal.

Aim: To be recognised by the residents and business community of Westbury, suppliers, employees and other local authorities, as a town that actively supports and promotes Fairtrade and to increase the sale of products with the FAIRTRADE Mark.

Westbury Town Council resolves to contribute to the campaign to increase sales of products with the FAIRTRADE Mark by striving to achieve Fairtrade status for Westbury Town Council as detailed in the Fairtrade Foundation’s Fairtrade Towns Initiative.

The initiative involves a commitment to:

- Widely offer FAIRTRADE Marked food and drink options internally and make them available for internal meetings
- Promote the FAIRTRADE Mark using Fairtrade Foundation materials in refreshment areas and promoting the Fairtrade Towns initiative in internal and external communications and external newsletters
- Use influence to urge local retailers to provide Fairtrade options for residents
- Use influence to urge local business to offer Fairtrade options to their staff and promote the FAIRTRADE Mark internally
- Engage in a media campaign to publicise the Fairtrade Towns initiative
- Allocate responsibility for progression of the Fairtrade Town initiative to a member or group of staff
- Organise events and publicity during national Fairtrade Fortnight - the annual national campaign to promote sales of products with the FAIRTRADE Mark.

9. CLERK’S CORRESPONDENCE:

Grant to Matravers School. The Clerk to report.

10. REPORTS FROM WORKING PARTY CHAIRMEN/REPRESENTATIVES.

- a. **Christmas Lights.**
- b. **Westbury Community Safety Group.**
- c. **West Wilts Show 2009.**

11. ACCOUNTS:

- a. **Monthly Statement.** (Previously circulated with HP&D Agenda.)
- b. **List of Payments** (to be circulated at the meeting.)