

12th February 2009

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 16th FEBRUARY 2009 at 7.00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum Input per Person – 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST (if any) AND REASONS.**
3. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 19th January 2009. (See attached.)
4. **MATTERS ARISING (if any) FROM THESE MINUTES.** (Note: no new decisions can be taken.)
 - a) **Members' matters arising.**
5. **CHAIRMAN'S COMMUNICATIONS.**

6. **PLANNING DECISIONS.** To note Planning Decisions made by West Wiltshire District Council. (See Schedule I attached.)
7. **PLANNING APPLICATIONS.** To consider Applications received from the Chief Planning Officer, West Wiltshire District Council, up to the 16th February 2009 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
8. **PROPOSED ADDITIONAL PARKING AT OLDFIELD PARK, WESTBURY.** To consider any response to correspondence received so far (if any). Cllr Hawker. (See attached (P.2668c) and (P.2668e).)
9. **THIS COMMITTEE RESOLVES TO:**
 - a) recognise the need for better lighting in Penleigh Park Recreation Ground, particularly by the play area, skate park and the other young people's facilities there, and along the key access routes from nearby housing;
 - b) request that the relevant departments at the district and county councils look into this matter as a priority to identify how appropriate lighting should be delivered;
 - c) liaise directly via the town clerk's office with the Westbury Youth Centre officers on progress with this matter to ensure two-way and up-to-date communication between the town council and the needs of young people in this matter;
 - d) pass further progression of this matter to the Play Areas Working Group with a request for updates at HPD meetings.

Cllr Hawker to present. (See attached.)

10. **THIS COMMITTEE RESOLVES TO:**
 - a) recognise the need for better lighting along the footpath which runs between the Youth Centre and South Square in Oldfield Park inside Westbury Junior School's playing fields;
 - b) request that the highways section at County Hall look into this matter as a priority to identify how appropriate , better lighting should be delivered;
 - c) as a matter of courtesy, advise Westbury Junior School about this request being made to the highways section;
 - d) liaise via the town clerk's office with the Westbury Youth Centre officers on progress with this matter to ensure two-way and up-to-date communication between the town council and the needs of young people in this matter;

- e) **pass further progression of this matter to the Play Areas Working Group with a request for updates at HPD meetings.**

Cllr Hawker to present. (See attached.)

11. **WESTBOURNE ROAD, WESTBURY – PROPOSED APPLICATION TO STOP UP HIGHWAY (S.116, HIGHWAYS ACT 1980).** (See attached.)
12. **THE COUNTY OF WILTSHIRE (WESTBURY, HEYWOOD AND DILTON MARSH IN THE DISTRICT OF WEST WILTSHIRE (PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON-STREET PARKING) CONSOLIDATION ORDER 2008A (AMENDMENT NO.1) ORDER 2009 AND CONSTRUCTION OF RAISED PEDESTRIAN CROSSING POINTS.** (See attached.)
13. **FROGMORE ROAD AND SLAG LANE, WESTBURY.** (See attached.)
14. **STREET NAMING – OLDFIELD PARK.** (See attached.)
15. **HIGHWAYS CORRESPONDENCE / MATTERS:**
 - a) **A350 Westbury By-Pass:** To consider letter received from Department for Transport (already circulated.)
16. **CLERK’S CORRESPONDENCE:**
 - a) **Parish Steward.** The Clerk to report.
17. **MONTHLY STATEMENT.** (To follow.)
18. **WORKING GROUPS’ REPORTS / RECOMMENDATIONS:**
 - a) **Five Towns Initiative Working Group.**
 - b) **Play Areas Working Group.**
 - c) **Town Centre Viability Working Group.** (Next meeting to be held 17th February 2009)
18. **REPORT BY DISTRICT COUNCILLORS** (if any). **District Council matters only.** Members wishing to ask questions of the District Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.