

29th October 2008

YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on MONDAY, 3rd NOVEMBER 2008 at 7.00 pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

Prayers

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 3. MINUTES.** To approve as a correct record the Minutes of the Town Council Meeting held on the 1st September 2008; copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
- 4. MATTERS ARISING FROM THESE MINUTES (if any). Note: no new decisions can be taken.**
 - a. One Council for Wiltshire – Parish Council Discussion Forum (T.1917).**
Cllr S Andrews to report.
 - b. Members Matters Arising (if any).**
- 5. POLICE REPORT.**
- 6. WILTSHIRE COUNTY COUNCILLORS' REPORTS.** Members wishing to ask questions of the County Councillors are requested to give prior notice to County Cllrs C S W Newbury and Miss F Rhé de Philipe, or to the Clerk for onward transmission.

7. **MINUTES of COMMITTEES.** To receive and consider Minutes and recommendations of the following Committees:-

Highways, Planning & Development Committee	-	15.09.08
Highways, Planning & Development Committee	-	20.10.08
General Purpose Committee	-	06.10.08

8. **MATTERS ARISING FROM THESE MINUTES** (if any). **Note: no new decisions can be taken.**

9. **CURRENT FINANCIAL BANKING CONCERNS.** (See letter attached from **DCK Beavers Ltd**): To consider the following recommendation from the Management Team:

“To incorporate emergency powers in Standing Orders to enable a limited number of signatories to be able to act in concert in the event of a significantly enhanced indication of risk attaching to either of Westbury Town Council’s banks, and to transfer the Council’s funds to another institution quickly should they (the nominated group) deem it necessary or prudent to do so.”

10. THE LAVERTON INSTITUTE TRUST.

- a. **To consider the reports as submitted by Mr J Parker, Project Officer, and to approve:**

- i. **The outline proposal.**
- ii. **Planned actions.**
- ii. **Public consultation process.**

- b. **To consider a recommendation by the Laverton Institute Trust Management Committee (LITMC) to convert the ground floor area currently occupied by the Snooker Club to Westbury Town Council office space for use by Westbury Town Council, and to approve additional rent (including services) payable to The Laverton Institute Trust of £10,000.00 per annum for that space.**

- c. **Proposed Laverton Institute Budget 2009-2010** (See attached.) Cllr I Taylor to present.

- d. **To appoint a member to the Laverton Institute Trust Management Committee (Working Group) to replace the late Cllr Peter Ezra.**

11. **FIREWORKS.** To consider the following motion put by Cllr C Finbow:

“To resolve that this Town Council supports a total ban on the public sale of fireworks and to forward its concerns to Dr Andrew Murrison MP to lobby Parliament to this end.”

12. **PROPOSED ECONOMIC PARTNERSHIPS FOR WILTSHIRE - Northern, Central/Mid and Southern.** To resolve which of these areas Westbury should be part of in the light of the commencement of the new unitary authority. (Town Clerk to report.)

13. **WESTBURY & BA13 COMMUNITY GROUP - SECTION 137 GRANT REQUEST.** (See attached.)
14. **WARMINSTER CCTV COMMITTEE.** To appoint a member to this committee.
15. **CLERK'S CORRESPONDENCE:**
- a. **West Wiltshire District Council – Parish Forum.** (See attached.)
 - b. **Christmas in Westbury 2008 – Barn Dance.** Clerk to report.
 - c. **Notes for the Diary – Grants Evening – Wednesday, 11th February 2009 and Civic Reception & Awards – Friday, 20th February 2009.**
16. **TOWN CENTRE VIABILITY GROUP.** Any key decisions taken for approval – Cllr Mrs S Ezra.
17. **WHITE HORSE AREA ACTION GROUP.** Cllr Mrs G Denison-Pender to report.
18. **WESTBURY TOURISM GROUP.** Cllr H J Prickett to report.
19. **COMMUNICATIONS BY THE TOWN MAYOR.** To receive such communications as the Town Mayor may wish to lay before the Council.
20. **PAYMENT OF ACCOUNTS.** To approve the list of payments made since the last Meeting or to be made and to confirm the action of the Chairman and one other Member in signing the necessary orders for payment, Business Pass Cash/Visa Cards (if any) transactions, and staff remunerations (Payline):-
- | | | |
|-------------------------------|---|--------------|
| 6 th October 2008 | - | £21,495.72 |
| 3 rd November 2008 | - | As presented |
21. **SUGGESTED BUDGET BIDS 2008/2009.**
- Proposed Westbury Area Music Festival.** Cllr H Prickett.
22. **WEST WILTSHIRE DISTRICT COUNCILLORS' REPORT ON DISTRICT COUNCIL MATTERS.**
- Members wishing to ask questions of the District Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.
23. **PART II – STAFFING (See attached report on “Proposed Changes to Administration”.)**

PLEASE NOTE THAT AT PART II ITEMS IT MAY BE RESOLVED THAT MEMBERS OF THE PRESS AND PUBLIC WILL BE INSTRUCTED TO LEAVE.

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