

27th February 2008

YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on MONDAY, 3rd MARCH 2008 at 7.00 pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

Prayers

1. **TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST (if any) AND REASONS.**
3. **MINUTES.** To approve as a correct record the Minutes of the Town Council Meeting held on the 7th January 2008; copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
4. **MATTERS ARISING FROM THESE MINUTES. Note: no new decisions can be taken.**
 - a. **Westbury Post Offices (T.1783). Post Office Ltd's confirmation of receipt, together with response by West Wiltshire District Council to them, regarding proposed closures and cutbacks in West Wiltshire. (See attached.)**
 - b. **Changes to Bus Services X4 & X5 Bath to Salisbury (T.1784). (See attached.)**
 - c. **Members matters arising.**
5. **POLICE REPORT.**

6. **WILTSHIRE COUNTY COUNCILLORS' REPORTS.** Members wishing to ask questions of the County Councillors are requested to give prior notice to County Cllrs C S W Newbury and Miss F Rhé de Philipe, or to the Clerk for onward transmission.
7. **MINUTES of COMMITTEES.** To receive and consider Minutes and recommendations of the following Committees:-

Highways, Planning & Development Committee	-	21.01.08
Highways, Planning & Development Committee	-	18.02.08
General Purpose Committee	-	04.02.08
8. **MATTERS ARISING FROM THESE MINUTES (if any). Note: no new decisions can be taken.**
9. **TO RECEIVE NOMINATIONS FOR MAYOR FOR THE ENSUING YEAR.**
10. **TO RECEIVE NOMINATIONS FOR THE MAYOR'S DEPUTY FOR THE ENSUING YEAR.**
11. **STREET FAYRE & EVENING CONCERT – SATURDAY, 12TH JULY 2008 – STEWARDING.** (See attached.)
12. **HEALTH CARE IN WESTBURY(T.1782) – PROGRESS REPORT.**
13. **WILTSHIRE COUNTY COUNCIL – FORTHCOMING BOUNDARY REVIEW.** The Clerk to report.
14. **DISABLED ACCESS SWING, GRASSACRES PARK. To consider request to administer the hiring out of removable restraints.** (See attached.)
15. **JUTE BAGS.** To decide on the logo to confirm order. (See attached.)
16. **CLERK'S CORRESPONDENCE:**
 - a. **Westbury Leigh Community Hall Management Committee Annual General Meeting – Friday, 28th March at 7.30 pm.**
 - b. **Wiltshire Primary Care Trust – Publication “Step by Step”.** Available in the Clerk's Office.
 - c. **West Wiltshire District Council – Budget 2008/09.** (See attached.)
17. **THE LAVERTON INSTITUTE TRUST MANAGEMENT COMMITTEE.** Cllr I Taylor to report.
18. **TOWN CENTRE VIABILITY GROUP.** Any key decisions taken for approval – Cllr Mrs S Ezra.
19. **WHITE HORSE AREA ACTION GROUP.** Cllr Mrs G Denison-Pender to report.
20. **WESTBURY TOURISM GROUP.** Cllr H J Prickett to report.

21. **COMMUNICATIONS BY THE TOWN MAYOR.** To receive such communications as the Town Mayor may wish to lay before the Council.
22. **WESTBURY MARKET PLACE IMPROVEMENT PROJECT.** To reaffirm this Council's decision to adopt Refined Option B (T.1770) with a view to taking it forward to the final detailed design, and anticipates working in partnership with Wiltshire County Council on the implementation of the final design. Cllr Mrs C Mitchell (Chairman of Five Towns Initiative Working Group).
23. **INTERNAL AUDIT REPORT – 2ND INTERIM.** To approve the attached response.
24. **AUDIT COMMISSION – NOTIFICATION OF APPOINTMENT OF EXTERNAL AUDITOR 2007/08 – 2011/12.** (See attached.)
25. **PAYMENT OF ACCOUNTS.** To approve the list of payments made since the last Meeting or to be made and to confirm the action of the Chairman and one other Member in signing the necessary orders for payment, Business Pass Cash/Visa Cards (if any) transactions, and staff remunerations (Payline):-

4 th February 2008	-	£141,021.44
3 rd March 2008	-	As presented

26. **WEST WILTSHIRE DISTRICT COUNCILLORS' REPORT ON DISTRICT COUNCIL MATTERS.**

Members wishing to ask questions of the District Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.