

27th August 2008

YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on MONDAY, 1st SEPTEMBER 2008 at 7.00 pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

Prayers

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 3. MINUTES.** To approve as a correct record the Minutes of the Extraordinary Town Council Meeting held on the 18th August 2008; copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
- 4. MATTERS ARISING FROM THESE, OR PREVIOUS MINUTES. Note: no new decisions can be taken.**
 - a. Persimmon Homes Wessex – Doctor’s Surgery Site, Leigh Park (T.1886).** (See attached.)
 - b. Westbury Youth Centre (T.1880 and G.1370).** (See attached.)
 - c. Parish and Town Elections – Letter from the Chief Executive of Wiltshire County Council to the Department for Communities and Local Government (T.1884).** (See attached.)
- 5. POLICE REPORT.**

6. **WILTSHIRE COUNTY COUNCILLORS' REPORTS.** Members wishing to ask questions of the County Councillors are requested to give prior notice to County Cllrs C S W Newbury and Miss F Rhé de Philipe, or to the Clerk for onward transmission.

7. **MINUTES of COMMITTEES.** To receive and consider Minutes and recommendations of the following Committees:-

Highways, Planning & Development Committee	-	21.07.08
Highways, Planning & Development Committee	-	18.08.08
General Purpose Committee	-	04.08.08

8. **MATTERS ARISING FROM THESE MINUTES** (if any). **Note: no new decisions can be taken.**

9. **PROPOSED ALDI SUPERMARKET.** To consider the following motion put by Cllr R Hawker:

“The sooner the proposed new Aldi Supermarket is built and open for trading in Westbury, the better. Westbury citizens need and deserve a town centre supermarket which attracts more customers to do most of their main shopping in Westbury. This will help to boost the viability and vitality of Westbury town centre and give other town centre shops a better chance to survive and improve.” (See attached.)

10. **PARTY POLITICS AND TOWN COUNCILS.** To consider the following motion by Cllr R Hawker:

“Party politics and predetermination of town council meeting agenda issues have no place at the town council. Town councillors who are members of a political party should not work together behind the scenes as a political group to decide before council meetings how they will vote on town council issues. This is because councillors should listen to all views and information in public before making decisions.”

11. **LAFARGE CEMENT UK, WESTBURY CEMENT WORKS (T.1879).** To consider the following motion by Cllr R Hawker:

"To correct the Minutes of the Full Town Council Meeting held on 7th July 2008 as follows:

The fifth paragraph of Minute T. 1879, about Lafarge cement works emissions and which states

It was resolved to arrange a Public Meeting later in the year, under the chairmanship of the Town Council, with representatives from the Environment Agency, Health Protection Agency, Wiltshire Primary Care Trust, Lafarge Cement UK, and Environmental Services at West Wiltshire District Council(WWDC) to look further into the issue of the grounding of emissions with a view to discussing what further may be done.

should be amended to state

It was resolved to arrange an extraordinary town council meeting later in the year, at which the Mayor will be able to suspend standing orders to allow the public to speak at any relevant stages in the meeting, with representatives from the Environment Agency, Health Protection Agency, Wiltshire Primary Care Trust, Lafarge Cement UK, and Environmental Services at West Wiltshire District Council (WWDC) to look further into the issue of the grounding of emissions with a view to discussing what further air monitoring or other action may be required in the places where emission grounding occurs."

12. **PRINTED JUTE BAGS (Keeping the town green). To consider purchasing further bags for distribution at "Christmas in Westbury" events. (See attached.)**
13. **TOWN COUNCIL NEWSLETTER – To consider a recommendation by the General Purposes Committee (G.1373) to reinstate a six monthly Town Council Newsletter commencing in November with a deadline for contributions of mid-October – the Project Officer to co-ordinate.**
14. **CHRISTMAS IN WESTBURY. Request for volunteers to assist with the following events:**

Friday, 28th November – Lights 'Switch On'
Saturday, 6th December – High Street (Food Market etc) & Children's Party
Friday, 12th December – Barn Dance
Saturday, 13th December – High Street (Skating rink, rides etc)
Friday, 19th December – Soisy Gardens Outdoor Town Carol Concert
15. **ONE COUNCIL FOR WILTSHIRE - Invitation to send representatives to a Parish Council Discussion Forum in October. (See attached.)**
16. **TO APPOINT A TOWN COUNCIL REPRESENTATIVE ON THE WHITEHORSE AREA ACTION GROUP FOLLOWING THE RESIGNATION FROM THAT GROUP OF CLLR MRS G DENISON - PENDER.**
17. **CLERK'S CORRESPONDENCE:**
 - a. **Action for Market Towns: WESTBURY TOWN COUNCIL - ENVIRONMENT & CULTURE CATEGORY REGIONAL WINNER for its project 'Christmas in Westbury'. The Clerk to report. (See attached.)**
 - b. **Whitehorse Area Action Group – Invitation to "A Partnership Gathering". (See attached.)**
 - c. **Wiltshire County Council – Parish Newsletter. (See attached.)**
18. **THE LAVERTON INSTITUTE TRUST MANAGEMENT COMMITTEE. Cllr I Taylor to report.**

19. TOWN CENTRE VIABILITY GROUP. Any key decisions taken for approval – Cllr Mrs S Ezra.

20. WESTBURY TOURISM GROUP. Cllr H Prickett to report.

21. COMMUNICATIONS BY THE TOWN MAYOR. To receive such communications as the Town Mayor may wish to lay before the Council.

22. FINAL AUDIT ACTION PLAN - TO APPROVE THE PROPOSED RESPONSE AND TO CONSIDER INCREASING THE AGREED “DE-MINIMIS” VALUE FOR PURCHASES FROM £500.00 TO £1,000.00. (See attached.)

23. PAYMENT OF ACCOUNTS. To approve the list of payments made since the last Meeting or to be made and to confirm the action of the Chairman and one other Member in signing the necessary orders for payment, Business Pass Cash/Visa Cards (if any) transactions, and staff remunerations (Payline):-

4 th August 2008	-	£38,873.44
1 st September 2008	-	As presented

24. SUGGESTED BUDGET BIDS 2009/2010.

25. WEST WILTSHIRE DISTRICT COUNCILLORS’ REPORT ON DISTRICT COUNCIL MATTERS.

Members wishing to ask questions of the District Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.

PLEASE NOTE THAT AT PART II ITEMS IT WILL BE RESOLVED THAT MEMBERS OF THE PRESS AND PUBLIC WILL BE INSTRUCTED TO LEAVE.